

# Inbox AP Service Center

## Transform AP operations with intelligent ticketing and email management

AI Agents that handle vendor inquiry workflows from start to finish reduce email processing time by 60%, automating vendor responses, and prioritizing, assigning, and tracking AP tasks.

### Streamline ticketing

Save over 25 hours weekly per team member with AI Agents that assign, track, and maintain real-time visibility of task status, ownership of task status and ownership.

### Automate vendor inquiries

From receipt to resolution, turn supplier inquiries into structured workflows with smart categorization, AI-generated responses, and auto-routing.

### Centralize full transparency

Unify AP operations into one system with complete tracking of every action, decision, and supplier interaction for audit-ready compliance and control.

### Key capabilities

Customize views and filters to find tasks by source, sender, status, and category

Consolidate all AP inboxes and emails into a single view.

Draft professional vendor responses with translation support for global AP services.

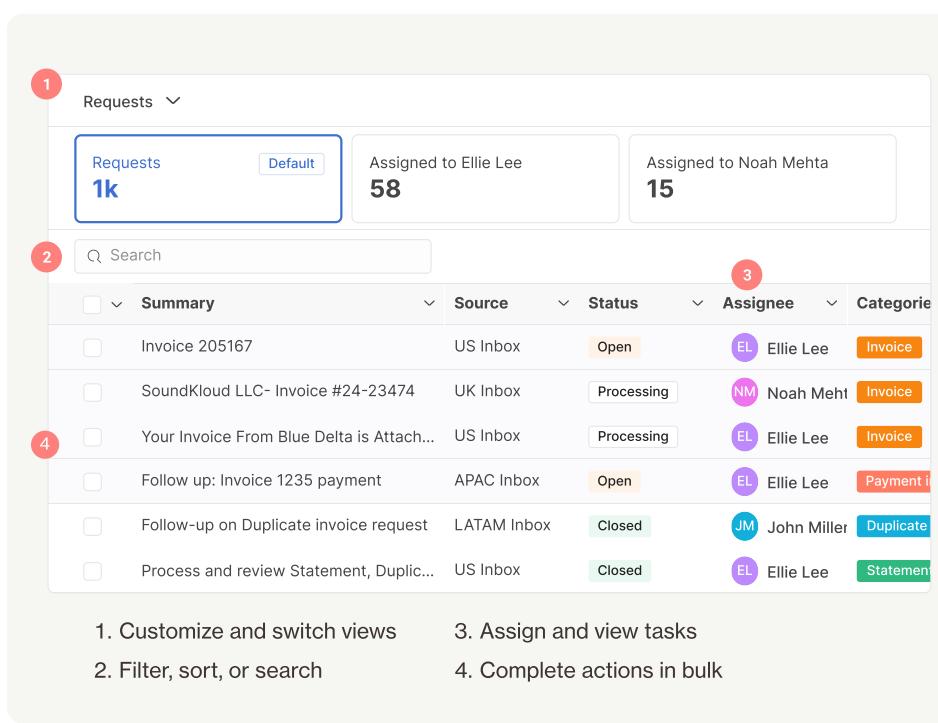
Monitor the complete transaction lifecycle with real-time tracking of status, ownership, assignment, and deadlines.

Build custom workflows and automations using AppZen DIY to route emails to the right business user.

Automate duplicate invoice detection and vendor statement reconciliation.

Prevent fraud with secure bank account change verification workflows.

Integrates with any email client, including Gmail and Outlook, and ERP systems.



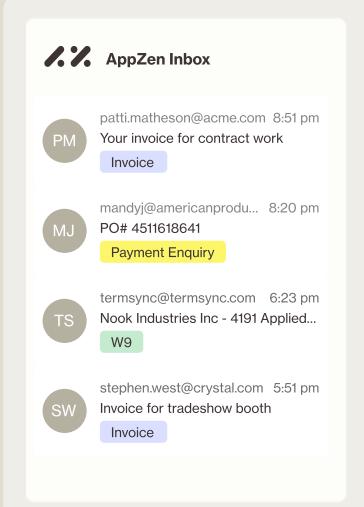
The screenshot shows the AppZen AI inbox interface. At the top, there are three summary boxes: 'Requests 1k' (highlighted with a red circle 1), 'Assigned to Ellie Lee 58', and 'Assigned to Noah Mehta 15'. Below this is a search bar with a red circle 2. The main area is a table with columns: Summary, Source, Status, Assignee, and Category. A red circle 3 highlights the 'Assignee' column. The table lists several vendor inquiries with details like source (US, UK, APAC, LATAM inbox), status (Open, Processing, Closed), assignee (Ellie Lee, Noah Mehta, John Miller), and category (Invoice, Payment, Duplicate, Statement). Below the table, four numbered steps are listed: 1. Customize and switch views, 2. Filter, sort, or search, 3. Assign and view tasks, 4. Complete actions in bulk.

### AppZen AI empowers Fortune 500 companies



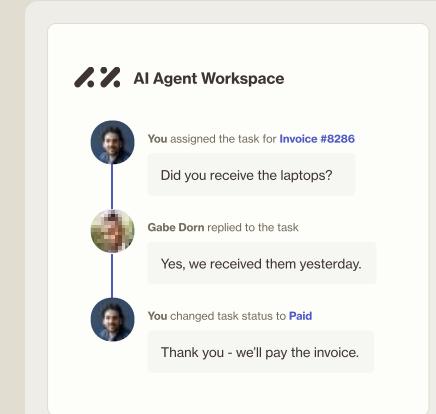
# Transform your AP workflows

Automatically turn vendor communications into structured tasks and track them from assignment through completion with an intelligent ticketing system.



**AppZen Inbox**

- patti.matheson@acme.com 8:51 pm  
Your invoice for contract work  
**Invoice**
- mandy@americanprodu... 8:20 pm  
PO# 4511618641  
**Payment Enquiry**
- termsync@termsync.com 6:23 pm  
Nook Industries Inc - 4191 Applied...  
**W9**
- stephen.west@crystal.com 5:51 pm  
Invoice for tradeshow booth  
**Invoice**



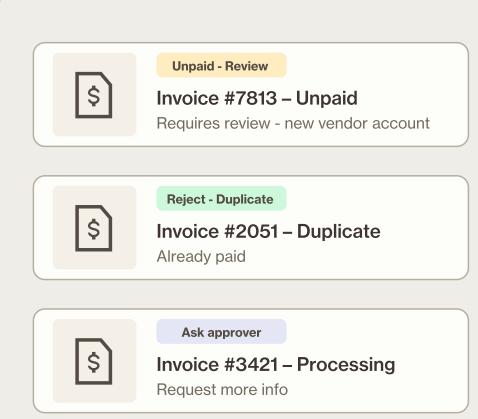
**AI Agent Workspace**

You assigned the task for **Invoice #8286**  
Did you receive the laptops?  
Gabe Dorn replied to the task  
Yes, we received them yesterday.  
You changed task status to **Paid**  
Thank you - we'll pay the invoice.

 **Close task**

## Create and assign tasks

Initiate, prioritize, and track tasks across invoices and emails with an intelligent AP ticketing tool.



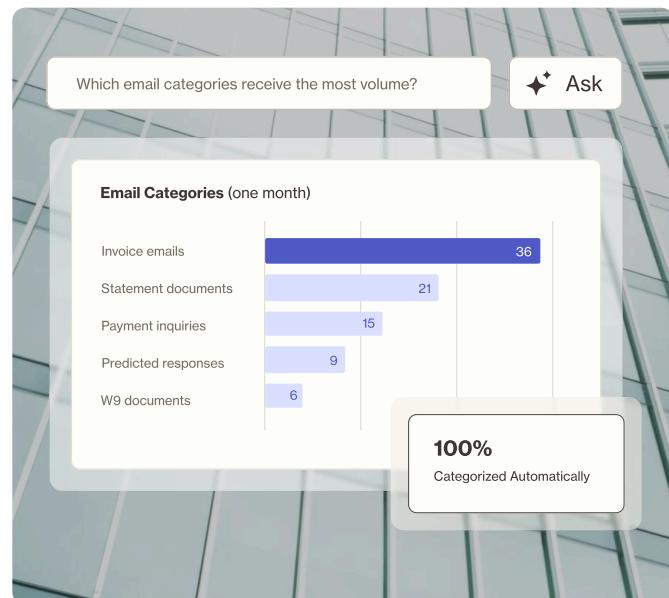
- Unpaid - Review**  
**Invoice #7813 – Unpaid**  
Requires review - new vendor account
- Reject - Duplicate**  
**Invoice #2051 – Duplicate**  
Already paid
- Ask approver**  
**Invoice #3421 – Processing**  
Request more info

## Accelerate action

Give invoice stakeholders instant visibility into their assigned tasks and enable quick actions to keep invoice processing moving forward smoothly.

## Manage activity end-to-end

Monitor and track every task. Gain 100% real-time visibility into status and ownership to ensure nothing is missed or duplicated.



Which email categories receive the most volume?

**Ask**

**Email Categories (one month)**

Email Category	Volume
Invoice emails	36
Statement documents	21
Payment inquiries	15
Predicted responses	9
W9 documents	6

**100%**  
Categorized Automatically

## Demonstrate value

Measure the impact of AI automation with AI Analytics dashboards, giving you visibility into email volumes, categories, and autonomous response rates.